

Your Name
 Date
 Rotation #___

Research Proposal Outline

I. Subject of Study

Write the name of the software, hardware, and/or equipment that you intend to study. And briefly describe your research/project and why you chose this project. Be specific and thorough. Also discuss careers in this field of study.

II. Project

In one paragraph or more, describe the finished product/project that you plan to produce, demonstrate, and display. Use **details** to describe what the class will see, hear, or experience during your presentation. Also explain your project and learning goals. You should have at least 3 project/learning goals.

III. Plan

In two or more paragraphs describe the process you intend to follow. Discuss the sources for information. Provide a general plan of action, explaining how you are going to accomplish your project goals. Explain what skills you intend to learn. In general write down what it is going to take in order to create the "Project" described in the previous section. IF you are building or creating something that might need outside materials, please list and explain specifics.

IV. 10 Day Checklist & Progress Criteria

This can be typed out in outline or table form.

- **CHECKLIST: List your goals for EACH DAY.** Be as specific as possible. Remember there are 75 minute periods. Consider 25 minute benchmarks. **Rotations will be 10 DAYS, with approximately 2 days of presentations. DO NOT include writing your reports in this checklist – these should be done outside of class.**
- **PROGRESS:** Your goal is to write down what Ms. Baumann will see if you have successfully met your daily goals. List the skills that you will be able to demonstrate, or describe what aspects of your project will be done.

DAYS	CHECKLIST	PROGRESS CRITERIA
1	Create Proposal <ul style="list-style-type: none"> • Research project ideas • Look at possible resources for project • Create checklist, material list, storyboards, etc. • Type proposal draft 	<ul style="list-style-type: none"> • Proposal draft • Submit draft • Discuss with Ms. Baumann
2	IF draft approved <ul style="list-style-type: none"> • Research project more in-depth • Gather necessary materials 	<ul style="list-style-type: none"> • Learn more about...
3	Research...	
4	Develop...	<ul style="list-style-type: none"> • CHECK at beginning of class
5	Develop...	
6	Develop...	

7	Develop...	<ul style="list-style-type: none"> • CHECK at beginning of class
8	Edit...	
9	Edit...	
10	Last work day <ul style="list-style-type: none"> • Complete final edits, finishing touches • Prepare for presentation 	<ul style="list-style-type: none"> • Completed project and presentation ready • CHECK at end of class

V. Project Grading Criteria & Conclusions

Referring to the project described in Section II, how should it be graded?

What standards do you want to set? How “finished” will your research be?

What effort should be visible in the final project?

What evidence of learning will be evaluated?

****NOTE:** Your proposal **MUST** be typed and include all 5 sections. Please be as detailed as possible.